**\*\*\*Call to order Board Meeting: 6:08 PM\*\*\***

**In Attendance: Tawny, Dana, Megan, Riannon, Trina, Tim, Stefanie, Dawn**

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* **Principal Notes:**
  + - Dan did not have anything to bring up

* **Treasurer Report:**
  + Funding requests
    - 3rd Grade – Math Manipulatives $159.93 from curriculum funds – motion to approve Tim and Stefanie
* **PTO Admin Business:**
  + Approve meeting minutes from January 2017 – Motion to approve Tim and Dana
    - Will start adding Riannon to meeting minutes to add to the PTO website
* **Old Business**
  + - Teacher of the year dinner approved and PTO will be giving their table to Melanie Martin whom won this year.
    - PTO helped cover the entry fees for the Robotics club competition which was $295.00.
    - Glow Fun Run is still waiting for final amount, the 17k goal has not been met as of yet.
      * The first count of funds is on March 10th 2017 at 8:15 am. The below is who is able to help with counting the funds collected
        + Stefanie
        + Dana
        + Tawny
        + Tim – will let Tawny know
        + Riannon – will let Tawny know
* **Upcoming Events:**
  + Mom/Son night
    - Superhero themed
    - Minute to Win It games
    - Everything is ready for the event
    - Tawny and Dana will hand out the pre-order tickets on March 2nd 2017 after school
    - So far under 100 people have pre-ordered
  + Spring Movie Night
    - Tawny called “Outdoor Movie Magic” which is the same company as Dreamland Bouncers that we rent our bounce houses from
      * Screen size 24’ wide by 13’tall can be shown by anywhere from 750-1000 people
      * Screen package is around $500.00 plus tax
      * Generator will be $50.00
      * Attendant will be $100.00
      * Total will be $697.03
      * Comes with HDTV projection
      * They have been scheduled to come as they are the best priced found
      * Swank Movie Pictures is the outdoor license. Pricing is $450.00 to $650.00. Movie options are:
        + Moana – PTO board agreed to this movie
        + Finding Dory
        + Secret Life of Pets
        + Zootopia
    - Can pass out leis and glow sticks left over from the Daddy/Daughter Dance and Fun Run
    - Save the date will go out next week
    - Tawny started getting donations for the raffle baskets
      * Botanical Gardens
      * Disney Tickets
      * Diamondback Tickets
      * Restaurant gift cards
      * Movie Tickets
    - Each grade will provide a raffle basket
      * Kindergarten – Golf Basket
      * 1st – Movie Basket
      * 2nd – Summer Basket
      * 3rd – Board Game Basket
      * 4th – Craft Basket
      * 5th – Gift card basket
      * 6th – Restaurant Gift card basket
      * Gifted – Gymnastics basket?
      * Sped - ?
      * Specials - ?
    - Food trucks
      * The American Poutine Company
      * Can’t stop Smokin BBQ
      * Flying Saucer UFO Pizza
      * Hot Dog Kings
      * Gimme Some Sugar
      * Kicks Frozen Yogurt
    - Have the list of vendors that signed up for this event from Fall Festival. Advertised on Cortina Facebook page. Will have 15 or more vendors
    - Need to call and get 2 light towers for the evening – Megan will call and reserve
* **Opens**
  + Spring clothing drive – Dana is still pending a response from the HOA for a date of the community yard sale, email was sent but they responded that they do not have a date set yet.
  + Restaurant night – None have been set up for March. Papa Murphy’s will be in April.
  + Hospitality – February 16th luncheon turn out great, thank you Stefanie.
    - The next lunch will be during teacher appreciation week in May. PTO does not have any events after April 7th so there should be plenty of people to help Stefanie and Danielle. Each day will be theme for food.
      * Baci
      * Pastries/Coffee
      * Ty or Chinese
      * Outback – Maybe
    - March 8th and May 10th are the birthday celebrations with a Dessert theme
  + School kids box supplies – Kindergarten liked the idea. There is a 4% discount for March. Tawny will look into further.
  + PTO Social Event – Meet and greet PTO members
    - April 5th 5-6
    - Trina will make flyer
  + General/Elections May 3rd
    - Need to know who will stay on the board for the next school year
  + 6th grade and Kindergarten promotions
    - May 26
    - Kindergarten at 8:45
    - 6th grade after Kindergarten is done
    - Each grade will get $300.00
    - Time will do the balloons and decorations
  + End of year shirts to sign
    - Student council will not be doing it this year
    - Kindergarten will be doing their own shirts with having each child write their name on a piece of paper inside a paw print and it will transfer to the shirts
    - For other grades normal shirts for kids to sign will be $5.00/shirt
    - If we go with the kids writing their names on a paper and have it transferred to the shirt it will be $10.00/kid and $12.00/adult
      * Tawny will look into this and bring back to the board
  + Dana – There is a district wide PTO meeting on April 28th at 8:30 at Chaparral Elementary for different schools to meet together and bring ideas of what each school does to help assist in future events
  + Riannon – There are still funds in each grade levels that need to be spent before they are no longer available. She has been trying to attend a school staff meeting but one has not been available for her to attend
    - 2nd, 4th, 6th, band, music and PE
    - Teacher reimbursements of $115.00 spent for classroom needs a receipt, up to $115.00
    - Campus beatification - $433.85
    - Maintenance budget $1,956.11. Need to order filters for the water refill stations
  + Riannon – The PTO website is up and ready for use. Tim and Riannon worked on getting that up. They would like feedback on the site
    - Riannon would like to be added to the monthly minutes email to add to the website
  + Tawny – PTO needs to get together for a picture in the yearbook
  + Tawny – meeting March 2nd for next school years cookie dough sales
  + Tawny - Needs to know when 6th grade will be doing their Butter braids selling next school year
  + Dawn – Wondering if they can do a Chipotle night next school year to help provide funds for the 6th grade science camp chaperones as they had to pay their own way in this year. PTO will review when they schedule next year’s school events
    - $150.00/child
    - $75.00/chaperone
    - Buses not included, school buses are used
    - Rented a Penske to help carry items
  + Dawn – Has a flyer from other schools listing events that may be of good use for us and will bring to the table to review for the next school year
* **Meeting Adjourned: 7:16 PM**